

Trowbridge Community Area Future Partnership Agreement 2012/2013	
Claim for running costs	
	2012/2013
Details	
Name: Colin Kay	
Partnership: Trowbridge Community Area Future	
Address: Civic Centre St. Stephen's Place Trowbridge, Wiltshire BA14 8AH	
Phone: 01225 785207	
Email: kays4@hotmail.co.uk	
Project Officer, Tracy Sullivan.	
Gross Salary 23hours @ £14.6916*52.14	£ 17,618.00
National Insurance@5.5% (4.5%)	£ 793.00
Admin Costs say 14hrs@£6.50* 52.14 full year	£ 4,745.00
Admin NI at 4.0%	£ 190.00
Recruitment Costs & CRB Costs	£ 75.00
Travel	£ 400.00
Training	£ 500.00
	£ 24,321.00
Future Jobs Fund Staff - Salaries	£ -
Future Jobs Fund Staff - Nat. Ins.	£ -
Campus/ Consultation activities, public events, analysis	
Consultation visits and events	£ 1,000.00
Video	£ 800.00
Room Hire	£ 150.00
Temps Data Input	£ 1,500.00
	£ 3,450.00
Advertising & promotion	
Website maintenance	£ 500.00
Publicity of Events	£ 250.00
Media publicity	£ 2,448.00
Newsletters	£ -
	£ 3,198.00
Plans, questionnaires, other printing	
Plan Design/Updating	£ 500.00
Plan printing	£ -
Questionnaires	£ -
Other printing	£ -
	£ 500.00
Office expenses, consumables, etc.	
Rent, including heating,lighting and security	£ 4,000.00
Telephone	£ 350.00
Printing & Stationery	£ 500.00
Postage	£ 350.00
Insurance	£ 350.00
Office Furniture depreciation	£ 334.00
Display Equipment Depreciation	£ 167.00
Computer maintenance	£ 100.00
Computer depreciation	£ -
	£ 6,151.00
Other expenses	
Grant to Town Hall Group	£ -
BA14 Culture	£ -
Education - Young People's Leavers Cards	£ -
Environment Theme Expenses	£ -
Miscellaneous	£ 316.00
Parish Councils Liaison Group	£ -
	£ 316.00
Total running costs	£ 37,936.00
Less: Amount of funding rolled forward from 2010/2011 to be spent in 2011/2012	£ -
Net running costs to be applied for: -	£ 37,936.00
Income	
Trowbridge Town Council (Rent £4,000, Tel.,Print.,Post.,£600 Cash £7,100).	£ 11,700.00

APPENDIX B

Additional Funding to be found	£ 8,480.00
Campus Funding	£ 2,200.00
Total running costs to be applied for from Wiltshire Council.	£ 15,556.00
	<u>£ 37,936.00</u>

I confirm that the costs detailed here will be incurred by the Trowbridge Community Area Future Partnership in accordance with the commitments agreed within the Community Area Partnership 2012/2013. I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% of the funding which will be released, at a date to be agreed, early in the second half of the financial year.

Signed: - Dated